



Prosperous Staffordshire Select Committee Work Programme 2016/17

This document sets out the work programme for the Prosperous Staffordshire Select Committee for 2016/17.

The Prosperous Staffordshire Select Committee is responsible for scrutiny of highways infrastructure and connectivity, flood and water management, education, learning and skills. As such the statutory education co-optees will sit on this committee. The Council has three priority outcomes. This Committee is aligned to the outcome: The people of Staffordshire will be able to access more good jobs and feel the benefits of economic growth.

We review our work programme at every meeting. Sometimes we change it - if something important comes up during the year that we think we should investigate as a priority. Our work results in recommendations for the County Council and other organisations about how what they do can be improved, for the benefit of the people and communities of Staffordshire.

County Councillor Simon Tagg

Chairman of the Prosperous Staffordshire Select Committee

If you would like to know more about our work programme, please get in touch with Tina Gould, Scrutiny and Support Manager, 01785 276148 or by emailing tina.gould@staffordshire.gov.uk

Item	Date of meeting when the item is due to be considered	Link to the Council's Business Plan	Details	Action/Outcome
<p>Countryside Estate Management Review Cabinet Member: Mark Winnington Lead officer: Ian Wykes</p>	<p>24 May 2016</p>	<p>Great Place to Live Use and maintain our built and natural environment to improve health and wellbeing and strengthen community assets. Enjoying Life Strengthen public confidence in the county as a great place to live with lots of opportunities to enjoy life.</p>	<p>To consider the 4 options and consultation results prior to Cabinet decisions on proposals.</p> <p><i>(Considered by PSSC on 18 December 2014, 4 September & 12 October 2015. PSSC Members also completed visits to Countryside Estate sites across the County during August 2015.)</i></p>	<p>Members requested a copy of the full SWOT analysis. They supported the proposed approach for developing the detailed management arrangements and selecting the most appropriate partner or partners for each countryside site with the proviso that: further consideration of larger sites be brought back to the Select Committee for pre-decision scrutiny; local members and local member groups are engaged in discussions regarding the future of smaller sites, for example via Local Member Priority Meetings; the Scheme of Delegation extract within the report for selecting the preferred partner(s) and managing arrangements for each countryside estate be supported with the above proviso; and the Chairman write to the Cabinet Member giving the Committee's feedback.</p>
<p>Flood Risk Management Cabinet Member: Mark</p>	<p>24 May 2016</p>	<p>Great Place to Live Use and maintain our</p>	<p>To update Members on the Flood Risk Strategy and</p>	<p>The Select Committee recognised the proactive</p>

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Winnington/Gill Heath Lead Officer: Hannah Burgess		built and natural environment to improve health and wellbeing and strengthen community assets.	specifically how Staffordshire would respond should a similar event happen here to that seen in Cumbria during December. To consider the possibility of a Flood Risk summit.	work undertaken to prepare for a severe flood event. They emphasised the importance of gully emptying and effective communication with local members on the programme of work and supported the proposal to host a Staffordshire Flood Summit stressing the need for the summit to be outcome focused and giving consideration to public involvement.
Executive response to Infrastructure+ - scrutiny of governance and reporting arrangements to Prosperous Staffordshire Select Committee	24 May 2016	Great Place to Live Use and maintain our built and natural environment to improve health and wellbeing and strengthen community assets.		The progress outlined in the action plan was welcomed and the Select Committee agreed to monitor progress on the implementation of the agreed recommendations on a six monthly exception basis, until the recommendations have been fully implemented.
Working Together to address the impact that HGVs have on Staffordshire roads and local communities	24 May 2016	Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology.		The Select Committee agreed the final working group report and recommendations for submission to the Cabinet Member.
Elective Home Education Cabinet Member: Ben Adams	26 July 2016	Ready for Life Enhance access to high quality family,	Item requested at 22 January meeting where the Select Committee were	Members supported the positive relationships built between the EHE community

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Lead Officer: Julie Stevenson		community and life-long learning.	informed that the part of the SDA covering EHE was under discussion with expected outcomes available from May 2016.	and the County Council.
Impact of SEND reforms Cabinet Member – Ben Adams Lead Officer – Nichola Glover-Edge/Chris Kiernan	26 July 2016	Ready for Life Focus on school improvement and providing access to a good education.	To consider the impact of the SEND reforms for Staffordshire children. <i>(Following the initial report taken to 15 October 2015 Select Committee)</i>	Members noted the progress made and supported the preparation towards the Local Area Review inspection. They requested a further report on the tribunal data and outcome of discussions with service users.
SACRE Annual Report, Agreed Syllabus and Membership changes Cabinet Member – Ben Adams Lead Officer – Mary Gale/Emma Jardine	26 July	Ready for Life Focus on school improvement and providing access to a good education.		Members were happy that the representation on Committee A of SACRE reflected the religious make-up of Staffordshire. They supported the introduction of the new Agreed Syllabus into Staffordshire Schools and noted that the quality of provision would be more difficult to maintain if non RE specialists were leading on planning and provision of RE.
The future model for the Shugborough Estate - Sub-leases for the Walled Garden and the County Museum Cabinet Member: Mark	26 July 2016	Great Place to Live Use and maintain our built and natural environment to improve health and wellbeing and strengthen		Members supported the lease arrangements for the Walled Garden and County Museum. They also requested that the agreed costings for restoration of the

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<p>Winnington Lead Officer: Janene Cox</p>		<p>community assets.</p>		<p>walled garden and county museum be brought back to the Select Committee. Mr Bloomer, as local member, requested a meeting with officers on the Outdoor Education Centre 10 year lease.</p>
<p>New Item Future Operating Model for Staffordshire's Arts Service Cabinet Member: Gill Heath Lead Officer: Janene Cox/Catherine Mann</p>	<p>13 September 2016</p>	<p>Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology. NB Subsequently amended to Enjoying Life Strengthen public confidence in the county as a great place to live with lots of opportunities to enjoy life.</p>	<p>This item has been added for pre-decision scrutiny.</p>	<p>Members expressed a number of concerns over proposals for the future Arts Service, the Multi-Sensory Room, and the Shire Hall building itself. Their comments would be fed back to the Cabinet Member for Communities and the Environment to report to Cabinet. Future developments would be monitored through the work programme.</p>
<p>Executive Response to the Report of the Working Group on Working Together to Address the Impact that HGVs have on Staffordshire Roads and Local Communities Cabinet Member: Mark Deaville Lead Officer: Clive Thomson/Mary Anne</p>	<p>13 September 2016</p>	<p>Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology.</p>	<p>The formal response and action plan from the Cabinet Member was received at their 24 May meeting. Members noted the progress made on the agreed recommendations and will monitor their progress on a six monthly basis.</p>	<p>Members welcomed the establishment of a Staffordshire Freight Forum. The Select Committee would monitor the action plan and implementation of the agreed recommendations on a six monthly exception basis, until all recommendations have been fully implemented.</p>

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Raftery				
<p>Enforcement of Car Parking Strategy Cabinet Member: Mark Deaville Lead Officer: James Bailey/David Walters</p>	15 November 2016	<p>Great Place to Live Utilise and maintain our built and natural environment to improve health and wellbeing and strengthen community assets.</p>	<p>At the meeting on 13 September Members considered a briefing paper on Parking Enforcement and agreed that they wished to scrutinise this issue at their meeting in November. Representatives from Stoke on Trent City Council and Staffordshire Police have been invited to attend.</p>	<p>Members approved the proposed changes to the Policy for the processing of Penalty Charge Notices and the Policy and Guidelines for Residents Parking Zones. It was agreed that the Chairman would write to the Police and Crime Commissioner and ask that he report back on the actions taken in response to the requests made.</p>
<p>Infrastructure+ - Executive Response to Working Group's Recommendations (2nd Update) Cabinet Member: Mark Deaville Lead Officer: James Bailey</p>	15 November 2016	<p>Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology.</p>	<p>The Corporate Director for Economy, Infrastructure and Skills proposed that the Committee review the performance of this contract on a six monthly basis.</p>	<p>Members noted the progress which had been made against the previously agreed Infrastructure+ Action Plan, and would monitor progress on a six monthly basis.</p>
<p>Highways Infrastructure Asset Management Plan Consultation Cabinet Member: Mark Deaville Lead Officer: James Bailey/Paul Boss</p>	15 December 2016	<p>Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology.</p>	<p>This item has been added for pre-decision scrutiny.</p>	<p>Members endorsed the Highway Infrastructure Asset Management Plan and noted the content of its Policy and Strategy. It was agreed that the Cabinet Member for Highways and Transport should write to the Secretary of State for Transport to lobby for more funding.</p>
<p>Innovation Centre Number 6, Keele University</p>	15 December 2016	<p>Right for Business Promote the county as</p>	<p>The item was proposed by the Corporate Director</p>	<p>Members noted the principles and processes</p>

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Cabinet Member: Mark Winnington Lead Officer: Eric Henderson		the "go to" location through a pro-business mind-set.	Economy, Infrastructure and Skills.	being undertaken in the development of the £2.02m investment in Innovation Centre No 6 on the Keele Science and Innovation Park at Keele University.
Stoke on Trent and Staffordshire Review of Post 16 Further Education and Training Institutions Cabinet Member: Ben Adams Lead Officer: Darryl Eyers/Tony Baines	15 December 2016 NB following 22 January meeting members wish to consider the outcome of the Post-16 education review.	Ready for Life Enhance access to high quality family, community and life-long learning. Ready for Life Focus on school improvement and providing access to a good education.	Item requested by Members following discussion on school attendance, exclusions and participation. In particular around Maths and English being included in the curriculum for those students who have yet to reach Level 2 in these subjects. Members wish to consider what impact this change has to take-up and staying-on rates. <i>(School attendance, exclusions and participation considered at their meeting of 4 September 2015.)</i>	Members noted the outcomes and recommendations of the Post-16 Area Review and the anticipated impact on Staffordshire residents and requested further details on the number of students affected by it.
Petition re: Arts and Community Services at the Shire Hall, Stafford Lead Officer: Helen Riley	15 December 2016	Enjoying Life Strengthen public confidence in the county as a great place to live with lots of opportunities to enjoy life.	Petition received from Lisa Henderson containing 3,068 signatures from supporters of the Gallery and its services.	Members requested that a more detailed report on proposals for Staffordshire's Arts Service be brought to the January meeting. The Chairman agreed to forward the petition and the Select Committee's comments to the Cabinet Member for

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				Communities and the Environment.
School Attainment Cabinet Member: Ben Adams Lead Officer: Tim Moss	19 January 2017	Ready for Life Focus on school improvement and providing access to a good education.	Consideration of attainment is an annual item to brief members on attainment in Staffordshire schools.	Members noted the educational attainment in Staffordshire for September 2015 – August 2016. They requested further information on the Free School Meals and Special Educational Needs Gap in Staffordshire and asked for information on the Fairer Funding Review at a future meeting.
Economic Growth Cabinet Member: Ian Parry/Mark Winnington Lead Officer: Darryl Eyers/Steve Burrows	19 January 2017	Right for Business Promote the county as the “go to” location through a pro-business mind-set.	At their meeting of 5 September 2014 Members scrutinised progress on the European Growth Deal submission and agreed to look at the best way to scrutinise the 8 projects, and whether joint scrutiny with Stoke-on-Trent City Council would be appropriate.	A briefing note on the South Staffordshire District Deal was considered at the meeting on 15 November 2016. Members recognised the success of the Stoke-on-Trent and Staffordshire Growth Hub in supporting Staffordshire businesses and agreed to help promote its services to local businesses of all sectors and sizes by raising awareness of the Staffordshire Business Helpline and the Growth Hub Advisors. They requested further clarification in writing on the small business grant fund.
Update on the Library	3 March 2017	Great Place to Live	Following the changes to	<i>This will be a Briefing Note,</i>

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Service Cabinet Member: Gill Heath Lead Officer – Janene Cox/Catherine Mann		Support the improvement and development of shared resources such as utilities, highways and technology.	the static library service the Select Committee will review progress on the static library service.	<i>which will now cover the whole service.</i>
Progress on the SEND Reforms Cabinet Member: Ben Adams Lead Officer: Richard Hancock/Karen Levell	3 March 2017	Ready for Life Focus on school improvement and providing access to a good education.	The Cabinet Member proposed that it would be appropriate to update the Committee on progress on a six monthly basis.	
Making the Most of our Universities – Working in Partnership for Economic Growth Cabinet Members: Philip Atkins/ /Ben Adams/ Mark Winnington Lead Officer: Darryl Eyers/Lucy Sefton	3 March 2017	Right for Business Promote the county as the “go to” location through a pro-business mind-set.	The Cabinet Member proposed that it would be appropriate to update the Committee on this matter.	
Skills and Employability Self-Assessment Cabinet Member: Ben Adams Lead officer: Tony Baines/Preeya Buckley	3 March 2017	Ready for Life Focus on school improvement and providing access to a good education.	An item on Adult and Community Learning was presented to the Committee in March 2016. The Cabinet Member requested that this item be considered on an annual basis (under its revised title Skills and Employability Self-Assessment Report 2015-2016).	
Progress on the Countryside	3 March 2017	Great Place to Live	At the meeting on 13	

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Estate Cabinet Member: Mark Winnington Lead Officer: Ian Wykes/Emma Beaman		Use and maintain our built and natural environment to improve health and wellbeing and strengthen community assets. Enjoying Life Strengthen public confidence in the county as a great place to live with lots of opportunities to enjoy life.	September Members requested an update on the progress being made in respect of the Countryside Estate.	
Post-16 Education Provision Cabinet Member: Ben Adams Lead Officers: Tim Moss/Tony Baines	Tbc	Ready for Life Focus on school improvement and providing access to a good education.	Item proposed by the Cabinet Member for Learning and Skills.	
Update on Flood Risk Management Cabinet Member: Mark Winnington/Gill Heath Lead Officer: Hannah Burgess	June 2017	Great Place to Live Use and maintain our built and natural environment to improve health and wellbeing and strengthen community assets.	To update Members on the Flood Risk Strategy.	
Libraries in a Connected Staffordshire- Mobile and Travelling Library – monitor Review outcomes Cabinet Member: Ben Adams Lead Officer – Janene Cox/Catherine Mann	June 2017 (12 months after implementation of the service changes.)	Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology. Subsequently amended to Enjoying Life Strengthen public	To consider the effects of the mobile and travelling library service review implementation. <i>(Last considered on 12 October, 1 June 2015 as part of the wider Library review previously considered by PSSC on 23</i>	

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		confidence in the county as a great place to live with lots of opportunities to enjoy life.	<i>January 2015)</i>	
Skills and Apprenticeships Levy – New Offer (To include Adult and Community Learning Update) Cabinet Member: Ben Adams Lead Officer: Tony Baines	Tbc (Spring)	Ready for Life Focus on school improvement and providing access to a good education.	This item was proposed by the Cabinet Member.	
Future Operating Model for Staffordshire's Arts Service and the Shire Hall Cabinet Member: Gill Heath Lead Officer: Janene Cox/Catherine Mann	Tbc	Enjoying Life Strengthen public confidence in the county as a great place to live with lots of opportunities to enjoy life.	Agreed on 13 September that developments re the Shire Hall be monitored through the Work Programme. Agreed at the meeting on 15 December that more definite proposals be brought back to the Committee for consideration, following receipt of a petition.	
Impact on Staffordshire of Britain's vote to leave the European Union Cabinet Member: Philip Atkins/Mark Winnington Lead Officer: John Henderson	Tbc	Right for Business Promote the county as the "go to" location through a pro-business mind-set.	At the meeting on 26 July Members asked to be kept apprised of the impact on Staffordshire of Britain's vote to leave the European Union.	
The Keele Deal Cabinet Member: Mark Winnington	Tbc	Right for Business Promote the county as the "go to" location	The item was proposed by the Corporate Director Economy, Infrastructure and	

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Lead Officer: Steve Burrows		through a pro-business mind-set.	Skills.	
EU Funding Programme Cabinet Member: Lead Officer: Darryl Evers	Tbc	Right for Business Promote the county as the "go to" location through a pro-business mind-set.	Item proposed by the Corporate Director for Economy, Infrastructure and Skills.	
Overview of Regeneration Projects Cabinet Member: Mark Winnington Lead Officer: Steve Burrows	Tbc	Right for Business Promote the county as the "go to" location through a pro-business mind-set.	Item proposed by the Corporate Director for Economy, Infrastructure and Skills.	
Working Groups				
Entrust Service Level Agreement Key Performance Indicator Working group Cabinet Member: Ben Adams Lead Officer: Karen Coker		Ready for Life Focus on school improvement and providing access to a good education.	Following consideration of Education Support Services – Commissioning and Contract Performance at the 22 January PSSC Members agreed to set up a working group to consider the review of KPIs and the information they wished to scrutinise in future.	Further meeting of the Working Group is being arranged.
Infrastructure + Working Group Cabinet Member: Mark Winnington Lead Officer: James Bailey	8 and 29 July 4 September Reporting back to Select Committee on 24 May 2016	Great Place to Live Support the improvement and development of shared resources such as utilities, highways and technology.	Following their 6 March consideration of Infrastructure + Members agreed to set up a working group in June/July to advice on how they wish to scrutinise the governance of the Infrastructure + contract.	The formal response and action plan from the Cabinet Member was received at their 24 May meeting. Members noted the progress made on the agreed recommendations and will monitor their progress on a six monthly basis.
Working Together to	Reporting back to	Great Place to Live	Following a petition	Final report of the Working

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address the impact that HGVs have on Staffordshire roads and local communities	Select Committee on 24 May 2016	Support the improvement and development of shared resources such as utilities, highways and technology.	<p>presented at Annual Council the Select Committee agreed to set up a working group to consider the concerns raised around HGVs on the A515.</p> <p>This issue has now been widened to address all Staffordshire roads.</p> <p>Membership of the Working Group has been agreed.</p>	group agreed for submission to the Cabinet Member at the Select Committee meeting of 24 May 2016. The Select Committee are awaiting the formal response and action plan from the Cabinet Member.
Briefing notes/updates and referrals				
A 50 Growth Corridor Cabinet Member: Mark Winnington Lead Officer: Steve Burrows		Great Place to Live Promote the county as the "go to" location through a pro-business mind-set.	<p>To update the Committee on proposals to undertake a major improvement to the A50 in Uttoxeter.</p> <p><i>(last considered by PSSC on 7 March 2014)</i></p> <p>Following the triangulation meeting of 29 July it was agreed that this should be addressed via a briefing note rather than a stand alone agenda item.</p>	Now to be considered as part of the Economic Growth Programme item.
SACRE Annual Report		Ready for Life Focus on school improvement and	To receive the SACRE Annual Report.	Reported to 26 July Select Committee.

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		providing access to a good education.		
South Staffordshire District Deal 2		Right for Business Promote the county as the "go to" location through a pro-business mind-set.	To receive a briefing note on the South Staffordshire District Deal 2.	Considered at the 15 November Select Committee.

<p>Membership</p> <p>Simon Tagg (Chairman) David Brookes (Vice-Chairman) Ann Beech Len Bloomer Ian Hollinshead Kevin Jackson Mike Lawrence Geoff Martin Sheree Peuple Mike Worthington Rev. Preb. Michael Metcalf (Co-optee) Paul Woodhead (Co-optee) Candice Yeomans (Co-optee)</p>	<p>Calendar of Committee Meetings (at 10.00 am and at County Buildings, Martin Street, Stafford ST16 2LH unless otherwise stated)</p> <p>24 May 2016 26 July 2016, 2.00pm 13 September 2016 15 November 2016 15 December 2016 19 January 2017 3 March 2017</p>
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